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| Test Report |
| Test Objective: |
| The measurable goal that you intend to test. |
| Test methods |
| The method, tools or technique used to test the objective. |
| Test results |
| Results of the test. |
| Implications |
| If non-conformance: Document the repercussions or risks of non-conformance. |
| Recommendation |
| If non-conformance: Recommendation for rework or resolution that will result in conformance to requirements.  The tester may document the recommendation. Alternatively and preferably the original developer documents the recommendation. |
| Action Plan |
| If non-conformance: The action plan documents the sequential process of implementing the recommendation. Action plans may include the person responsible and the timeframe for implementing the recommendation.  The tester may document the Action Plan. Alternatively and preferably the original developer documents the Action Plan. |

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